

## Regional Strategy for Creating Open and Accessible Sites

Information and exchange session for caretakers of buildings associated with religious heritage in Québec

April – May 2021



Conseil du  
patrimoine  
religieux  
du Québec

# For a safe and simple welcome... at each and every site

- **Form your team—the first step for a successful event**

- ❑ One person to open the doors and turn on the lights
  - ✓ Be familiar with the site's entrances and exits
  - ✓ Have on hand the telephone number of someone offsite to help in case of emergency
  - ✓ The individual offsite should have a copy of the keys
- ❑ Another person to take over when needed and to ensure compliance with sanitary measures
  - ✓ Offer hand sanitizer onsite
  - ✓ Ensure that visitors are wearing masks et and inform them of social-distancing measures
  - ✓ Follow the number of individuals admitted to interior spaces

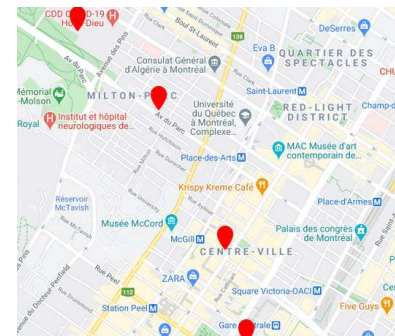


**This team can be expanded according to your resources.**

# For visits within a given sector...

- **Communicate!**

- ✓ Submit your registration form before May 31st
- ✓ Display your reusable vinyl banner outside your site upon reception
- ✓ Indicate that you are participating in the event on your social media platforms and your website using the event's logo
- ✓ Encourage the participation of other sites to form a natural circuit in your area



**PATRIMOINE**  
**bienvenue**  
**welcome**



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# To raise funds and accept donations...

- **Offer visitors an opportunity to give to your site!**
  - ✓ If each visitor contributes \$1, \$2 or \$5, it makes a difference!
  - ✓ Do you take donations online? Share the link on your page on our website
  - ✓ Onsite, make sure to have a safe and visible apparatus to accept donations
  - ✓ With time, your apparatus will become a resource that will help you solidify the promotion and restoration of your site



# Offer an informative visit

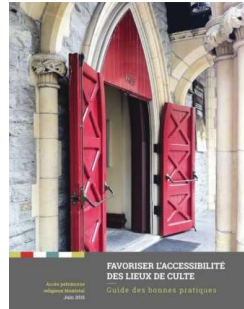
- **Documentation**

Visitors will appreciate the chance to learn about your site:

- ✓ Make your documentation available onsite or prepare guided tours
- ✓ Don't neglect your resources: parish yearbook, archives, interpretive panels, flyers, Québec Cultural Heritage Repertory, PDF document from the Places of Worship Inventory (Inventaire des lieux de culte), guide for Maximizing the accessibility of places of worship (*Favoriser l'accessibilité des lieux de culte*)

- **Coordonation**

- ✓ Indicate on your page that reservations are required by email
- ✓ Plan for 15 available spots per group
- ✓ Determine the beginning of each tour in advance (ex. 1 pm, 2 pm, 3 pm)
- ✓ Remember to plan for a break between each tour to allow the guides to catch their breath
- ✓ Let the CPRQ when your tours are full! We will update your page.<



# Some other ideas

- **Self-guided tours**
  - ✓ Most flexible format
  - ✓ You can use interpretative panels, flyers, or information boards
- **Exhibition et interpretation**
  - ✓ An exhibition, a painting, stained-glass window, or even something unique about the use of your site can enliven and structure the visit
  - ✓ A scavenger hunt (a certain number of characteristic elements to find on the site) can easily be organized for a younger audience
- **Concerts and conferences**
  - ✓ A heritage organ or a restoration project can become an opportunity for cultural mediation
  - ✓ Share your activities with the public!
- **Circuits**
  - ✓ More options of sites to visit makes it easier for visitors to explore multiple sites
  - ✓ Make sure your opening hours are compatible with those of other sites



# For more information



LES JOURNÉES  
DU **PATRIMOINE**  
**RELIGIEUX**

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